



SHREE DEVI INSTITUTE OF TECHNOLOGY

A UNIT OF SHREE DEVI EDUCATION TRUST(R)

(Approved by AICTE, New Delhi, Affiliated to Visvesvaraya Technological University, Recognised by Govt. of Karnataka)



Criterion 5–Student Support and Progression

Key Indicator – 5.1 Student Support

5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies*
- 2. Organisation wide awareness and undertakings on policies with zero tolerance*
- 3. Mechanisms for submission of online/offline students' grievances*
- 4. Timely redressal of the grievances through appropriate committees*

AIRPORT ROAD, KENJAR, MANGALORE, KARNATAKA-574142

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Proof related to Mechanisms for submission of online/offline students grievances

1. Submission of online students' grievance - <https://sdit.ac.in/grievance/>
2. Submission of offline students' grievances



"Amplifying Student Voices: Ground Floor Suggestion Box at Shree Devi Institute of Technology (Admin Block)

3. Grievance meeting report- 2018 -2023 - [VIEW](#)

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1. Grievance meeting report

Minutes of Grievance Redressal Cell committee (GRC) meeting &

Action taken report

The GRC meeting was conducted on 05/04/2023 under the Chairmanship of Dr. K E Prakash, at the Principal Chamber at 4:00 pm to 4:30 pm to discuss on the following agenda.

- Action taken on report dated 04/11/2022
- Any student grievance
- Any other suggestions

The Chairman of the committee welcomed all members to the meeting and discussed on the suggestions and decisions taken on meeting dated 04/11/2022 with GRC committee members.

- Suggestion box- No suggestions were found.
- As per students request, the Committee suggested to conduct VTU zonal level sports event in the college.
- Kitchen and dining area are well maintained in Hostel and college.
- The Committee suggested to check the working of drinking water filter to provide good quality water in each floor of the building.

The meeting was concluded by the chairman by, thanking the members for attending.

Members Present

Sl No	Name	Designation	Role	Signature
1	Dr. K E Prakash	Principal & Director	Chairperson	
2	Ms. Rashma Jain	HOD, Civil	Student Welfare Officer	
3	Dr. Vijaya D P Alva	HOD, Chemistry	Member	
4	Ms. Sheryl	Asst. Professor	Member	
5	Mr. Harsha G O	Asst. Professor	Member	
6	Mr. Vignesh Rao	Asst. Professor	Member	
7	Ms. Anuradha Bhandary	Asst. Professor	Member	
8	Mr. Chikkayya K Rai	Warden (Student Hostel-Boys)	Member	
9	Ms. Indira Hegde	Warden (Student Hostel-Girls)	Member	



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Minutes of Grievance Redressal Cell committee (GRC) meeting & Action taken report

The GRC meeting was conducted on 04/11/2022 under the Chairmanship of Dr. K E Prakash, at the Principal Chamber at 4:00 pm to 4:30 pm to discuss on the following agenda.

- Action taken on report dated 04/04/2022
- Any student grievance
- Any other suggestions

The Chairman of the committee welcomed all members in the meeting and discussed on the suggestions and decisions taken on meeting dated 04/04/2022 with GRC committee members.

- Suggestion box- No suggestions were found.
- The Committee suggested to increase sports activities in college as per students request.
- The Committee decided to have a discussion with the students regarding different competitions to be held at technical and cultural on national level fest Shreedevi Sambram conducted in college.
- Hostel cleanliness is well maintained and food quality was good.
- Cleanliness of the kitchen and dining area of college canteen is well maintained.

The meeting was concluded by the chairman by, thanking the members.

Members Present

Sl No	Name	Designation	Role	Signature
1	Dr. K E Prakash	Principal & Director	Chairperson	
2	Ms. Rashma Jain	HOD, Civil	Student Welfare Officer	
3	Dr. Vijaya D P Alva	HOD, Chemistry	Member	
4	Ms. Sheryl	Asst. Professor	Member	
5	Mr. Harsha G O	Asst. Professor	Member	
6	Mr. Vignesh Rao	Asst. Professor	Member	
7	Ms. Anuradha Bhandary	Asst. Professor	Member	
8	Mr. Chikkayya K Rai	Warden (Student Hostel-Boys)	Member	
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Minutes of Grievance Redressal Cell committee (GRC) meeting & Action taken report

The GRC meeting was conducted on 04/04/2022 under the Chairmanship of Dr. K E Prakash at Principal Chamber at 4:00 pm to 4:30 pm to discuss on the following agenda.

- Action taken on report dated 12/11/2021
- Any student grievance
- Any other suggestions

The chairman of the committee welcomed all members to the meeting and discussed on the suggestions and decisions taken on meeting dated 12/11/2021 with GRC committee members.

- Suggestion box- No suggestions were found.
- The Committee suggested to increase sports activities in college as per students request.
- The Committee decided to have a discussion with the students regarding different competitions to be held for the technical and cultural national level fest at Shreedevi Sambram conducted in the college.
- The Committee had informed the cafe owner to keep more snacks options available in the cafe at UG/PG Block and it's been taken care to provide quality snacks for students.
- Hostel cleanliness is well maintained and food quality was good.
- Cleanliness of the kitchen and dining area of college canteen is well maintained.
- The Committee informed the canteen staff to display the available food items menu every day and canteen staff are following the same.

The meeting was concluded by the chairman, thanking the members.

Members present

Sl No	Name	Designation	Role	Signature
1	Dr. K E Prakash	Principal & Director	Chairperson	
2	Ms. Rashma Jain	HOD, Civil	Student Welfare Officer	
3	Dr. Vijaya D P Alva	HOD, Chemistry	Member	
4	Ms. Sheryl	Asst. Professor	Member	
5	Mr. Harsha G O	Asst. Professor	Member	
6	Mr. Vignesh Rao	Asst. Professor	Member	
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The GRC meeting was conducted on 12/11/2021 under the Chairmanship of Dr. K E Prakash at Principal Chamber at 4:00 pm to 4:30 pm to discuss on the following agenda.

- Action taken on report dated 10/02/2020
- Any student grievance
- Any other suggestions

The Chairman of the committee welcomed all members to the meeting and discussed on the suggestions and decisions taken on meeting dated 10/02/2020 with GRC committee members.

- Suggestion box was kept in the campus.
- The Committee nominated Prof. Rashma Jain, HOD Civil Engineering as Student Welfare Officer for the year 2022-23
- Facilities to conduct sports activities, cultural events etc. available in campus was communicated through HOD's to the students.
- The Committee interacted with the students regarding the facilities provided and the students suggested to increase variety of snacks in the cafe.
- Kitchen and dining areas are well maintained in college hostel and canteen.
- The Committee decided to inform canteen staff to display the menu every day.

The meeting was concluded by the chairman, thanking the members.

Members Present

Sl No	Name	Designation	Role	Signature
1	Dr. K E Prakash	Principal & Director	Chairperson	
2	Ms. Rashma Jain	HOD, Civil	Student Welfare Officer	
3	Dr. Vijaya D P Alva	HOD, Chemistry	Member	
4	Ms. Sheryl	Asst. Professor	Member	
5	Mr. Harsha G O	Asst. Professor	Member	
6	Mr. Vignesh Rao	Asst. Professor	Member	
7	Ms. Anuradha Bhandary	Asst. Professor	Member	
8	Mr. Chikkayya K Rai	Warden (Student Hostel-Boys)	Member	
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Minutes of Grievance Redressal Cell committee (GRC) meeting & Action taken report

The GRC meeting was conducted on 10/02/2020 under the Chairmanship of Dr. Dilip Kumar K at the Director Chamber at 4:00 pm to 4:30 pm to discuss on the following agenda.

- Suggestion box in the Campus
- Facilities for students in the campus
- Any student grievance
- Any other suggestions

The Chairman of the committee welcomed all members to the meeting and discussed different roles of GRC committee members.

- The Committee suggested to keep suggestion box in the campus.
- Facilities like sports activities, cultural events, etc. available in campus will be communicated to students.
- The Committee decided to talk with the students to know their problems.
- The Committee decided to visit the hostel for checking of cleanliness and food quality.
- The Committee decided to visit canteen every week to check on the cleanliness of the kitchen and dining area.

The meeting was concluded by the Chairman by, thanking the members for attending.

Members present

Sl No	Name	Designation	Role	Signature
1	Dr. Dilip Kumar K	Principal	Chairperson	
2	Dr. Nethravathi P S	HOD, MCA	Student Welfare Officer	
3	Dr. Vijaya D P Alva	HOD, Chemistry	Member	
4	Ms. Rashma Jain	HOD, Civil	Member	
5	Ms. Anuradha Bhandary	Asst. Professor	Member	
6	Mr. Harsha G O	Asst. Professor	Member	
7	Mr. Vignesh Rao	Asst. Professor	Member	
9	Ms. Indira Hegde	Warden (Student Hostel-Girls)	Member	

Principal

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Minutes of Grievance Redressal Cell committee (GRC) meeting & Action taken report

The GRC meeting was conducted on 02/08/2019 under the Chairmanship of Dr. Dilip Kumar K at the Director Chamber at 4:00 pm to 4:30 pm to discuss on the following agenda.

- Action taken on report dated 03/02/2019
- Any student grievance
- Any other suggestions

The Chairman of the committee welcomed all the members to the meeting and discussed different points based on agenda with the GRC committee members.

- Verified the working of projectors, CCTV in the campus and found everything functioning.
- The Committee discussed to make sure students wear proper uniform with ID, attending the classes regularly and maintaining discipline.
- The Committee decided to talk with the students to know their problems.
- The Committee visited classes, canteen etc. to make sure that the students are following discipline.
- The Committee suggested to check the working of water filter in each floor and labs, to provide clean water to the students.

The meeting was concluded by the Chairman by, thanking the members.

Members present

Sl No	Name	Designation	Role	Signature
1	Dr. Dilip Kumar K	Principal	Chairperson	
2	Ms. Nethravathi P S	HOD, MCA	Student Welfare Officer	
3	Dr. Vijaya D P Alva	HOD, Chemistry	Member	
4	Ms. Rashma Jain	HOD, Civil	Member	
6	Mr. Harsha G O	Asst. Professor	Member	
7	Mr. Vignesh Rao	Asst. Professor	Member	
8	Mr. Chikkayya K Rai	Warden (Student Hostel-Boys)	Member	
9	Ms. Indira Hegde	Warden (Student Hostel-Girls)	Member	

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Minutes of Grievance Redressal Cell committee (GRC) meeting & Action taken report

The GRC meeting was conducted on 03/02/2019 under the Chairmanship of Dr. Dilip Kumar K, at Director Chamber at 4:00 pm to 4:30 pm to discuss on the following agenda.

- Action taken on report dated 03/08/2018
- Student discipline
- Any student grievance
- Any other suggestions

The Chairman of the committee welcomed all members to the meeting and highlighted the scope and objective of meeting. The following discussions were made:

- Verified the working of projectors, CCTV in the campus and found everything functioning.
- HOD's informed students to wear proper college uniform with ID cards.
- Student Welfare Officer addressed the committee about the discussion with students to know any problems faced by students.
- The Committee decided to visit classes, canteen etc. to maintain discipline.

The meeting was concluded by the Chairman by, thanking the members.

Members Present

Sl No	Name	Designation	Role	Signature
1	Dr. Dilip Kumar K	Principal	Chairperson	
2	Ms. Nethravathi P S	HOD MCA	Student Welfare Officer	
3	Dr. Vijaya D P Alva	HOD Chemistry	Member	
4	Ms. Rashma Jain	HOD Civil	Member	
6	Mr. Harsha G O	Asst. Professor	Member	
7	Mr. Vignesh Rao	Asst. Professor	Member	
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The GRC meeting was conducted on 03/08/2018 under the Chairmanship of Dr. Dilip Kumar K, at the Director Chamber at 4:00 pm to 4:30 pm to discuss on the following agenda.

- Maintenance of classroom and infrastructure in SDIT Campus
- Students discipline
- Any student grievance
- Any other suggestions

The chairman of the committee welcomed all members to the meeting and discussed about the different roles of GRC committee members. The following points were discussed:

- Committee decided Ms. Nethravathi P S, HOD- MCA as Student Welfare Officer for the year 2018 to 2019.
- Committee decided to check working of projectors in class rooms, CCTV in campus and classes.
- Committee decided to inform all students of 1st year to 3rd year and students of MCA, MBA to wear proper college uniform with ID cards.
- Committee decided to talk with students to know their problems.
- Committee decided to visit classes, canteen etc. to maintain discipline inside the campus.

The Chairman concluded the meeting by thanking the members.

Members present:

Sl No	Name	Designation	Role	Signature
1	Dr. Dilip Kumar K	Principal	Chairperson	
2	Ms. Nethravathi P S	HOD, MCA	Student Welfare Officer	
3	Dr. Vijaya D P Alva	HOD, Chemistry	Member	
4	Ms. Rashma Jain	HOD, Civil	Member	
5	Ms. Anuradha Bhandary	Asst. Professor	Member	
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